Tips and Reminders
Finding the perfect internship site!
Where to Search?

- Talk with faculty
- Alumni
- Former Interns
- Network – People in the area
- Websites (Corporate & Individual)
- Files in Student Resource Room
- Announcements
- RCPT Website
Communicating with Agencies

- Gather information
- Do not commit until ready
- Ask to complete survey if:
  - Check with 413 professor
  - Not on approved or conditional list
  - If agency is a top choice

Assertive vs. Rude
Where’s the line?
Issues to Consider

- Your financial needs
- Lease obligations
- Transportation
- Significant others
- Geographic location
- Career goal
- Start and end dates
Narrow Down the Search

- Establish your top picks! (3 to 4)
  - Ideal to interview with at least 3
  - You need back ups

- Take notes
  - Names, titles
  - Deadlines
  - Procedures
  - List questions
RU Procedures to Remember

**Interview Survey Form**
- Provide form for feedback
- Mail to department

**Interview Feedback Form**
- Due – March 21st or before
- Allows us to monitor your progress
- Documentation of 100 hours due too!