

MEMO

To: Student Accounts, Heth Hall
From: Mark Wagstaff, Professor, RCPT
Date: January 31, 2011
Re: Wilderness Institute Lab Fee Deposit

The following student, _____, is registered for RCPT 476 to be held the first summer session of 2011. Please collect the \$450.00 lab fee and deposit it into Wilderness Institute Account. The revenue code is as follows: F81009 Org 13904-560055 P99960. Please let me know if you have any questions. You may contact me directly at 831-7724.

* Reminder for the student: This lab fee is due no later than April 22, 2011. You must pay either in cash or with a personal check. Make check payable to Radford University. Take your payment to Student Accounts in Heth Hall.