



How to Write a Professional Paper

RCPT 413 Professional Issues

Source: A research guide for students by I. Lee



1. Choose a Topic

- Must relate to the session topic
- Must relate to Recreation, Parks and Tourism
- Choose a topic that interests and challenges you

What is your topic?



2. Find Information

- Minimum requirement:
 - ten references published in last five years
 - including seven refereed articles from three different journals
- Include only references cited in text

How many references do you have? How many are journal articles? Where did you find them?



3. State Your Thesis

- Condensation of your paper into one or two sentence argument or analysis
- Qualities
 - Take a stand
 - Justifies discussion
 - Expresses one main idea
 - Specific

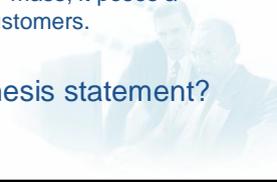
Source: Indiana University Writing Tutorial Services



Examples of Thesis Statements

- Weak: There are some negative and positive aspects to the banana herb tea supplement.
- Strong: Because the banana herb tea supplement promotes rapid weight loss of muscle and lean body mass, it poses a potential danger to customers.

What is your thesis statement?



4. Make a Tentative Outline

- Introduction
 - Clearly state thesis and purpose of paper.
 - Briefly explain the main points and why they are important
- Body
 - Rule of 3: Find three supporting arguments for each position you take
- Conclusion
 - Restate your thesis.
 - Summarize your arguments.
 - Explain why you have come to this conclusion





5. Organize Your Notes

- Analyze, synthesize, sort and digest the information you have gathered
- Devise a method to organize your notes
- Do not include irrelevant information or material you do not understand
- Avoid overuse of quotes (blocks)



6. Write First Draft

- Use your outline to organize material
- Find a technique that works for you
- Paraphrase whenever possible and compare to original for plagiarism
- Properly cite using APA

Find a great editor to review your paper. Due Friday



7. Revise Outline and Draft

- Use the grade sheet as a checklist
 - Clear introduction?
 - Orderly presentation of ideas?
 - Use of supporting evidence?
 - Thoughtful conclusion/discussion?
 - Correct writing style?
 - Proper manuscript preparation?
 - Correct reference citations?
 - Proper use of quotations?
 - Use of precision, clarity and language?
 - Proper spelling, punctuation, and grammar?



8. Type final paper

- Re-read assignment for expectations
- Proofread paper carefully
- Check for plagiarism

Abstract is due in one week for grading.