

RCPT 210
APA Publication Manual Exercise

Answer the following using the APA Publication Manual

1. What is the appropriate typeface/font to be used?
2. What is the appropriate line spacing? Why?
3. What is the standard margin spacing?
4. Where are the page numbers located?
5. What is a page header? Where should it be located?
6. How should each paragraph be indented?
7. How should a short quotation be formatted?
8. How should a long quotation be formatted?
9. Provide examples of how periods and commas are formatted within quotation marks.
10. How would you format a paper that requires three headings?
11. What is the difference between a citation and a reference?